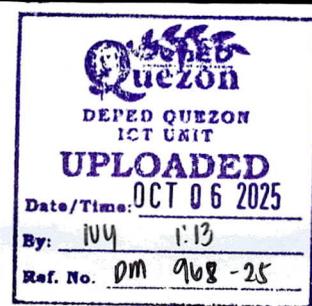




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



30 September 2025

DIVISION MEMORANDUM
DM No. 968, s. 2025

**CRAFTING AND PRODUCTION OF EDUCATION IN EMERGENCIES MATERIALS IN
DISASTER RISK REDUCTION AND MANAGEMENT FOR PRIMARY LEVEL**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
District School Head In-Charge of DRRM
All Others Concerned

1. In accordance with Republic Act No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010," which mandates a comprehensive, all-hazards, community-based approach and the integration of disaster risk reduction into development planning, education, environmental management, and climate change adaptation, this Office announces the conduct of Crafting and production of Education in Emergencies Materials in DRRM on **October 7-17, 2025** at **M.I. Sevilla Resort Brgy. Domoit, Lucena City**.
2. This activity aims to develop and produce Education in Emergencies materials that will strengthen learners' awareness, preparedness, and capacity for self-protection.
3. The aforementioned activity will be participated by the selected Division Writers, Learning Resource Evaluators and Illustrators (Digital and Freehand).
4. It is expected that all identified Division writers will bring their own laptop and the soft copy of their submitted stories, while all identified illustrators are advised to bring their own artwork materials or digital devices (if any).

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5. Attached herewith are the following; **Enclosure No. 1** List of identified participants and members of Training Management Team; **Enclosure No. 2** Schedule of reporting and meeting of each group.
6. All DepEd personnel who will render services during weekend shall be given Service Credit and Compensatory Time-Off for the teaching related and Non-Teaching personnel based on the actual services rendered during this activity.
7. Meals, venue and accommodations of participants are charged against Disaster Risk Reduction and Management Continuing Fund while the transportation of the participants will be charged against school MOOE or other local school fund subject to the usual accounting and auditing rules and regulations.
8. Widest and immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

drmmapr09/30/2025

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ENCLOSURE No. 1 to DM 968 s.2025

List of Identified Writers, Illustrators, Learning Resource Evaluators, Nurse and member of the Training Management Team
CRAFTING AND PRODUCTION OF EDUCATION IN EMERGENCIES MATERIALS FOR DISASTER RISK REDUCTION AND MANAGEMENT
Venue: M.I. Sevilla Resort Brgy. Domoit, Lucena City.

Illustrators

	NAME	DESIGNATION	SCHOOL	DISTRICT
1	Savina Gwen E. Ramos	Teacher I	San Ignacio Ibaba Elementary School	General Luna
2	Ian Chris Jalbuena	Secondary School Teacher III	Talipan National High School	Pagbilao I
3	Fritz Gedd U. Camba	Teacher I	Pinagsama Elementary School	San Narciso II
4	Jaime D. Macatangay Jr.	Head Teacher III	Malabanban Sur Es	Candelaria East
5	Rick Osmar E. Apacionado	Teacher I	Doongan Ibaba Elementary School	Catanauan I
6	Cris Edison U. Villanueva	Teacher II	Lutucan Integrated National High School	Sariaya West
7	Ruben Q. Peñaranda Jr.	Teacher I	Mulanay Central Elementary School	Mulanay II
8	Daryl C. Buffe	Teacher I	Lutucan Integrated National High School	Sariaya West
9	Andrelico C. Canales	Teacher II	Atimonan National Comprehensive High School	Atimonan I

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10	Vincent A. Ortiz	Teacher II	Elias A. Salvador National High School	Agdangan
11	Lea P. Villarosa	Teacher I	Ilayang Yuni Elementary School	Mulanay II
12	Jennylyn D. Alegre	Teacher III	Pahinga Norte Elementary School	Candelaria East
13	Abegail R. Mogol	Teacher III	Pahinga Norte Elementary School	District II
14	Gil A. Alayan	Teacher III	Pacatin Elementary School	Pitogo
15	Krystel L. Andal	Teacher III	Lalig National High School	Tiaong I
16	Aldrin Y. Esteron	Teacher II	De La Paz Elementary School	Buenavista I
17	Ma Sharlene A. Racelis	Secondary School Teacher III	Elias A. Salvador National High School	Agdangan
18	Eunice Q. Leonor	Teacher I	Eunice Q. Leonor	Calauag West
19	Miriam O. Merle	Teacher I	Talipan NHS	Pagbilao I
20	Alexander A. Oliva	Teacher II	Bigo Elementary School	Pagbilao I
21	Lyza M. Del Rosario	Teacher II	Bukal Elementary School	Pagbilao I
22	Ma. Daniela C. Gudani	Teacher I	San Rafael National High School	Atimonan I
23	Audrey A. Fernandez	Teacher III	San Isidro Elementary School	General Luna

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24	Grace Ceril O. Revillame	Secondary School Teacher I - MAPEH	Quezon National High School	Sariaya East
25	Tatiana M. Nolloedo	Teacher III	Panukulan Central School	Panukulan
26	Alvin T. Oriarte	Teacher II	Rizalino Elementary School	Pitogo
27	Krenessa Magda E. Aguda	Secondary School Teacher II - Mapeh	Talisay Integrated School	Tiaong I
28	Leand Mark B. Diomampo	Teacher III	San Pedro Elementary School	Tiaong I
29	Patricia Anne R. De Asis	Teacher I	Vegaflor Elementary School	Lopez East
30	Andrelico C. Canales	Teacher II	Atimonan National Comprehensive High School	Atimonan I
31	Jessa Marie D. Punzalan	Teacher III	San Pedro Elementary School	Tiaong I
32	Michael G. Gerona	Secondary School Teacher III	Quezon National High School	Sariaya East
33	Majelyn Joyce D. Caliao	Teacher II	Polo North Elementary School	Pagbilao II
34	Rissha Lin B. Orias	Secondary School Teacher II	Paiisa National High School	Tiaong II
35	Rey Isagani H Galenzoga	Teacher I	Bukal Sur Elementary School	Candelaria West

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36	Mitzi G. Canaya	Head Teacher I	Atimonan National Comprehensive High School	Atimonan I
37	Donn Henley J. Castillo	Secondary School Teacher	Lina Gayeta Lasquety National High School	Padre Burgos
38	Annie Marie N Diokno	School Principal I	Regino P. Pardilla Elementary School Formerly Ajos Elementary School	Mulanay I
39	Romeo G. Balonzo Jr.	Teacher I	Lutucan Integrated National High School	Sariaya West
40	Reojune A. Bequillo	Teacer III	Gumaca East CS	Gumaca East
41	Joshua D. Beltran	Teacher I	Camohaguin NHS	Gumaca East
42	Rosel L. Doce	Teacher I	Tagkawayan NHS	Tagkawayan I
43	Roberto O. Salceda Jr.	Secondary School Teacher I	Recto Memorial NHS	Tiaong I
44	Raymar C. Francia	Master Teacher II	Cogorin Ibaba NHS	Lopez West
45	Ann Marie R. Alcaraz	Teacher III	San Miguel Dao II ES	Lopez West
46	Ronaldo R. Roces	Teacher II	Catanauan CS	Catanauan I
47	Jayson D. Precioso	Master Teacher II	Lopez West ES	Lopez West
48	Ernesto M. Daella Jr.	Secondary School Teacher Iii	Recto Memorial NHS	Tiaong I
49	Irish Z. Sese	Teacher I	Licup ES	Agdangan
50	Carmela C. Tapado	Teacher I	Casuguran ES	Jomalig

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51	Floyd Erroll A. Sindac	Teacher II	Mulanay Central Elementary School	Mulanay II
52	Mishara Karlene S. Lacsamana	Teacher I	Calwit ES	San Narciso II
53	Lotis P. Barrameda	Teacher I	Concepcion ES	Lopez West
54	Shella Marie B. Sarmiento	Teacher I	Aluyon ES	Burdeos
55	April R. Sabuelba	Teacher II	Gumaca NHS	Gumaca West
56	Aries M. Verdan	Teacher I	Gumaca NHS	Gumaca West
57	Emmanuel Enero	Teacher III	Gumaca NHS	Gumaca West
58	Krishalene Jade Jugueta	Teacher I	Perez Central ES	Perez
59	Maricon B. Sollestre	Teacher II	Recto Memorial NHS	Tiaong
60	Maria Lorica Aura L. Cabusora- Rejano	Special Needs Education Teacher	Gumaca West Central School	Gumaca West District

Content-Language Evaluators

	NAME	DESIGNATION	SCHOOL	DISTRICT
1	Violeta E. Reyes	Master Teacher II	Atimonan Central Elementary School	Atimonan 1 District
2	Ronan Kirby P. Soriano	Teacher III	Atimonan National Comprehensive HS	Atimonan 1 District
3	Joel B. Casungcad	Teacher II	Lutucan Integrated National High School	Sariaya West
4	Nunilon B. Angulo III	Master Teacher I	Tiniguiban Elementary School	Calauag West

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5	Teresita L. Dellosa	Master Teacher I	Paaralang Elementary ng Lucban II	Lucban
6	Lorelie F. Añoño	Master Teacher I	Paaralang Elementary ng Lucban I	Lucban
7	Riza T. Ocampo	Master Teacher II	Pagbilao Central ES	Pagbilao I
8	Marife L. Mendoza	Master Teacher I	Pagbilao West ES	Pagbilao I
9	Stephane Joy A. Cada	Teacher II	Silangan Malicboy NHS	Pagbilao II
10	Mark Pornasdoro	Master Teacher I	Silangan Malicboy NHS	Pagbilao II

Technical Evaluators

	NAME	DESIGNATION	SCHOOL	DISTRICT
1	Evangeline C Rubio	School Principal I	Sampaloc I ES	Sariaya West District
2	Liezel R La Rosa	Principal	San Andres ES	Candelaria East
3	Rodolfo A. De La Cruz	Teacher III	Sto. Domingo NHS	Calauag West
4	Roseann V. Merano	Master Teacher I	Sto. Cristo Elementary School	Sariaya West District
5	John Arnold G. Nada	Teacher III	Paaralang Elementary ng Lucban I	Lucban
6	Maria Edeline P. Polecina	Teacher III	Paaralang Elementary ng Lucban II	Lucban
7	Rosales M. Glorioso	Master Teacher I	Pagbilao Central ES	Pagbilao I

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8	Rafaela M. Merle	Master Teacher II	Pagbilao East ES	Pagbilao I
9	Aivie Abracia-Rabe	Teacher III	Talipan NHS	Pagbilao I
10	Ivy L. Hicana	Teacher II	Talipan NHS	Pagbilao II

Program Management Team

	NAME	DESIGNATION	SCHOOL	DISTRICT
1	Jee-Ann O. Borines	EPS-LRM	SDO	Pagbilao Quezon
2	Joe Angelo L. Basco	PDO II-LRM	SDO	Pagbilao Quezon
3	Arvin P. Repaso	PDO II	SDO	Pagbilao Quezon
4	Adriane R. Aragon	AS II	SDO	Pagbilao Quezon
5	Ralph Angelo E. Gallardo	AS II	SDO	Pagbilao Quezon
6	Vivian Sayat	Nurse II	SDO	Pagbilao Quezon
7	Ma. Teresita J. Lim	Nurse II	SDO	Pagbilao Quezon
8	Kay Zhyra B. Andojar	Nurse II	SDO	Pagbilao Quezon

Writers

	NAME
1	Annie Marie Diokno
2	Bismark Oliveros
3	Cristian Joy Noriel
4	Czarina Marie Mojares
5	Denia Maligaya-Delima
6	Emelita Mallari
7	Irene Alpuerto
8	Janette Abanador
9	Jenny Sister
10	Jerick Hernandez

11	Jomel Calucin
12	Julieta Malaya
13	Juvy May Esban
14	Kim Matthew Valdez
15	Magdalena Fuerte
16	Nympha Licaros
17	Reyna Alpay
18	Rowena Javinez
19	Sherwin Enero
20	Syron Sasis

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ENCLOSURE No. 2 to DM 968 s.2025

Schedule of Reporting and Meeting of Each Group

	Oct. 7	Oct. 8	Oct. 9	Oct. 10	Oct. 11	Oct. 12	Oct. 13	Oct. 14	Oct. 15	Oct. 16	Oct. 17	Oct. 18
	Tue	Wed	Thurs	Fri	Sat	Sun	Mon	Tue	Wed	Thurs	Fri	Sat
Editors												
Writers												
Illustrators												
Evaluators												
	10 pax	10 pax	95 pax	85 pax	85 pax	85 pax	10 pax	10 pax	70 pax	70 pax	70 pax	

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**CRAFTING AND PRODUCTION OF EDUCATION IN EMERGENCIES MATERIALS
FOR DISASTER RISK REDUCTION AND MANAGEMENT**

Venue: TBA

Indicative Program Matrix

Time	Day 7	Day 8	Day 9	Day 10	Day 11
7:45-8:00	Arrival and Registration	<i>Management of Learning</i>			
8:01-9:00	Preliminaries	Evaluation Workshop (Technical Evaluators)	Finalization of Storybooks Illustrations (Illustrators and Technical Evaluators)	Finalization of Storybooks Illustrations (Illustrators and Technical Evaluators)	Finalization of Storybooks Illustrations (Illustrators and Technical Evaluators)
9:01-10:00	Orientation for Technical Evaluation JOE ANGELO L. BASCO PDO II-LRM				
10:01-11:00	Evaluation Workshop (Technical-LREs)				
11:01-12:00	Evaluation Workshop (Technical-LREs)				
12:01-12:59	LUNCH BREAK				
1:00-2:00	Evaluation Workshop (Technical Evaluators)	Evaluation Workshop (Technical Evaluators)	Finalization of Storybooks Illustrations (Illustrators and Technical Evaluators)	Finalization of Storybooks Illustrations (Illustrators and Technical Evaluators)	Printing and Presentation of outputs
2:01-3:00					
3:01-4:00					
4:01-5:00					
	Debriefing	Debriefing	Debriefing	Debriefing	Closing Program